



Baseball Information Line: 954-968-3643

Florida
District 10

Coconut Creek Little League Baseball Club is divided into two governing bodies. First is the Board of Directors which is elected at the Annual Meeting by the voting membership. The second group is the Officers which are appointed by the Board of Directors.

BOARD OF DIRECTORS:

Eight (8) Directors are elected annually to the Board of Directors at the Annual Meeting of all Members. Thereafter, the elected members of the Board of Directors elect from amongst themselves the following officers: President, Vice President, Director of Softball, Secretary, Treasurer, Player Agent, Safety Officer and League Information Officer.

President - Presides at all local meetings and assumes full responsibility for the operation of the local league. Must communicate with the Little League Headquarters and attend monthly District 10 meetings. Serves or appoints a Director of the league to the Coconut Creek Sports Advisory Board.

Vice President - Presides in the absence of the President, works with other directors, officers and committee members: is an ex-officio member of all committees.

Director of Softball – Works with the League President and is responsible to oversee the Softball program for the league. Attend District 10 meetings as needed to insure communication of appropriate information regarding softball.

Secretary - Maintains a register of members, directors and officers; records the minutes of meetings; is responsible for sending out notice of meetings, issues membership documentation and maintains a record of league's activities.

Treasurer - Signs checks co-signed by another director; dispenses league funds as approved by the board of directors; reports on the status of league funds; keeps local league books and financial records; prepares budgets and assumes the responsibility for all local league finances.

Player Agent - Conducts annual tryouts, and is in charge of player selection, assists President in checking birth records and eligibility of players; coordinates the transfer of players to or from the Minor Leagues according to provisions of the regulations of Little League Baseball.

Safety Officer - Coordinates all safety activities; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries. Reports suggestions to Little League Headquarters through the league President.

League Information Officer - Coordinates all information between league members and district through various sources of media, maintain and coordinate internet pages. Information to include registrations, meetings, schedules, special events, rosters and highlights.

OFFICERS:

Additional Officers of the league are appointed by Board of Directors as follows:

Division Vice Presidents - T-Ball, Coach Pitch, Minor League, Major League, Junior League and Softball. Assist Player Agent with tryouts and team draft, assist in scheduling practice times, field usage, regular season game schedule and tournament schedule. Keep track of standings for respective division, coordinates makeup games. Assist in the selection and approval of all Managers and coaches.

Umpire Chief - Coordinates the training of all umpires within the local league. Schedules umpires for games and coordinate with safety officer. Coordinates umpire needs in Little League tournaments.

Assistant Umpire Chief - Assist the Umpire Chief with their duties and assume the duties of the Umpire Chief in their absents.

Equipment Manager - In charge of the maintenance, storage, purchasing and issuing of all local league equipment.

Uniform Coordinator - In charge of the maintenance, storage, purchasing and issuing of all local league uniforms. This includes the purchasing and distribution of player uniforms.

Director of Sponsors and Marketing - Contact local business for sponsorship, collect donations from sponsors, assigns sponsors to teams, and coordinates sponsor info with Uniform Coordinator.

Director of Fields and Scheduling - Responsible for assigning practice field and time of practice, assist in scheduling all games, and tournaments, coordinate re-scheduling of games with other board members. Coordinate with the City of Coconut Creek on how fields are to be marked and when practices, games and tournaments are to be played.

Women's Auxiliary Director - Helps organize all events sponsored by the League, signups, registration, Jamboree, year end picnic, etc. Chairs over the Team Moms meetings and coordinates all functions through the Team Moms.



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Nomination for Board of Directors

Nominees for Board of Directors may be nominated by any player parent or legal guardian, team manager, team coach or any board member. Directors are elected for a one-year term by the voting membership, consisting of elected directors, officers, members of the Board, appointed committee chairpersons, and the manager, two assistant coaches and the recognized team mom of each team operated by the league during the season proceeding the election. All nominations are submitted to the Nomination Committee for review.

I _____ would like to nominate _____ for a Position on the Coconut Creek Little League Board of Directors. I feel that this individual would be an asset to the league for the following reasons: _____

This portion MUST be completed by the nominee:

Years experience as a Manager/Coach _____ Where: _____

Years experience with other youth activities _____ Where: _____

Position and other responsibilities: _____

I, the undersigned, would like to be conceded for a position as a Board of Directors of Coconut Creek Little League. I understand that if elected I might not be allowed to manage or coach a Coconut Creek Little League team. I also understand that a great deal of my personal time will be required to complete the duties of a Director and that this is a year round commitment.

Signature: _____

Date: _____



Request for Appointment as an Officer for Coconut Creek Little League

The Board of Directors for Coconut Creek Little League appoints additional Officers each year to assist with the administration of the league. These positions may require several hours a week, along with meetings, as needed, during the regular season. Meetings will also be conducted throughout the calendar year in preparation for the upcoming season.

If you are interested in serving as an Officer, please complete the following:

Please consider me for:

Division Vice Presidents:

- _____ T-Ball (Approximate age 5 – 6)
- _____ Coach Pitch (Approximate age 7 – 8)
- _____ Little League Minor League (Approximate age 9 – 12)
- _____ Little League Major League (Approximate age 9 – 12)
- _____ Little League Junior, Senior and Big Leagues (Approximate age 13–18)
- _____ Softball Coach Pitch and Major League (Approximate age 7-9 &10-12)
- _____ Softball Junior (Approximate age 13 – 17)

Other Officers:

- _____ Umpire Chief
- _____ Assistant Umpire Chief
- _____ Equipment Manager
- _____ Uniform Coordinator
- _____ Director of Sponsors and Marketing
- _____ Director of Fields and Scheduling
- _____ Women's Auxiliary Director

Years experience as a Manager/Coach _____ Where: _____

Years experience with other youth activities _____ Where: _____

Position and responsibilities: _____

I, the undersigned, would like to be conceded for a position as a Board Member on the Coconut Creek Little League Baseball Club. I understand that a great deal of my personal time will be required to complete the duties of a Board of Director, and that this is a year round commitment.

Signature: _____

Date: _____